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THE CITY OF NEW YORK
LAW DEPARTMENT
100 CHURCH STREET
NEW YORK, NY 10007

MICHAEL A. CARDOZO
Corporation Counsel

JESSE LEVINE
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Re: World Trade Center File Retention

Dear NYC Employee:

These original World Trade Center documents have been collected and scanned by the New York City Law Department. **DO NOT DISPOSE OF THESE DOCUMENTS**: they must be preserved to serve as evidence in the event future WTC-related legal actions are brought against the City.

If you would like to dispose of any of these documents, contact me directly at the New York City Law Department at (212) 341-3713. If I am not available, please contact Carlos Dennis at (212) 788-8696. If appropriate, the Law Department will arrange for the pick up of any documents that you no longer need.

Also, in the event you are planning to leave your current position, please email me at jlevine@law.nyc.gov to inform me of the identity of the new custodian of these documents.

Thank you for your cooperation.

Sincerely,

A handwritten signature in cursive script, appearing to read "Jesse Levine".

Jesse Levine, Esq.

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NEW YORK CITY LAW DEPARTMENT
OFFICE OF THE CORPORATION COUNSEL

Michael A. Cardozo, Corporation Counsel

Press Release

Web: nyc.gov/html/law/home.html

For Immediate Release

**NEW YORK CITY LAW DEPARTMENT CREATES
SPECIAL WORLD TRADE CENTER UNIT
IN RESPONSE TO SEPT. 11TH NOTICE OF CLAIMS**

Contact: Kate O'Brien Ahlers, Communications Director, (212) 788-0400, kahlers@law.nyc.gov

New York, September 9, 2002 -- The New York City Law Department has established a new World Trade Center Unit to respond to more than 1,560 tort claims seeking about \$9 billion relating to the Sept. 11th attacks. The claimants include families of those killed in the attacks, City uniformed service personnel and downtown property owners. The specialized unit will consist of 25 full-time litigators -- about half of whom are veterans of the Law Department, with the other half drawn from attorneys previously in the private sector. The unit will also consist of 17 support members, including private investigators as well as paralegals and data entry clerks. Virtually all of the positions have been filled.

"September 11th was tantamount to an act of war," noted Corporation Counsel Michael A. Cardozo. "It was a terrible tragedy that New York City could in no way have predicted. Given the circumstances, the City responded in an extraordinary and unprecedented manner. It did everything in its power to support the heroes who helped on that tragic day and in the ensuing rescue and clean-up efforts."

However, the "huge unforeseen events on Sept. 11th have led to a potential litigation explosion," Cardozo noted. "We created the unit in response to these 1,500-plus notice of claims."

Fay Leoussis, Chief of the Tort Division, whose department oversees the new unit, noted that the Special Victim Compensation Fund administered by Ken Feinberg offers those affected by the tragedy a fair and expedited avenue for adjudicating claims. "The Federal fund offers virtually all eligible victims several benefits that lawsuits do not," she stressed. These include: no need to prove liability, no risk of losing the case (a guaranteed payout) and payouts in a very short period of time. She added that in light of federal and state laws providing for immunity in these types of cases, together with improbability that the City was negligent, the ability of these individuals to prevail in their claims against the city was highly unlikely.

The World Trade Center Unit is being led by veteran Law Department litigators, including Unit Chief Kenneth Becker and Deputy Chief Gary Shaffer. In addition to litigating cases, the unit will investigate and pursue fraudulent claims.

"The new unit fulfills an important role for the City," said Becker. "We have put together an outstanding team that is taking its mandate very seriously."

Shaffer concurred, saying: "The City responded on and after Sept. 11th under extremely difficult conditions, when human and other resources were stretched to the limit, and decisions were made with the best possible information available. Caring people at all levels of government dealt with this unimaginable tragedy with grace, dedication and altruism. As these claims are heard, I believe the facts will confirm that the City did everything in its power to assist people."

The New York City Law Department is one of the oldest, largest and most dynamic law offices in the world, ranking among the top three largest law offices in New York City and the top three largest public law offices in the